



**GENESIS**  
*Master of Events*

# About Us

Genesis Master of Events is a multi-award winning event planning company, and recipient of the coveted “Hall of Fame” Award presented by The Knot.

Owner and Master Planner, Victoria Lewis, has a gift for transforming ideas into precious moments and with attention to every detail, makes your event distinctly unforgettable. For over 30 years, Victoria and her exceptional team have created, developed, organized, and executed flawless events. Allowing their clients the ability to enjoy every precious moment of their event with their guests

*“A wedding is a once in a lifetime event. How a couple approaches the planning can have an unforgettable outcome. This has been the driving force behind my passion for this Industry. I have spent the past 30 years perfecting the systems we use that help every couple have the best planning experience possible. A wedding is just too important to leave to chance.”*

*-Victoria Lewis*



*Connect with us!*





## Simple Service

This service is perfect for those who want to do most of the wedding planning themselves, but want some assistance from a professional experienced planner during the process, as well as the day of the wedding.

## Full Service

For those who desire a professional touch in all aspects of the wedding and do not want to be burdened with the tedious little details and countless hours of planning this is the perfect choice.



## Premium Service

This service is reserved for those who want to be pampered! This is a once in a lifetime bridal experience including gourmet white glove tastings, and limo & paparazzi red carpet shopping experience fit for a celebrity.

\*Contact us for a premium service custom package quote



# Simple Service

This service is for those who want to do most of the planning themselves, but want some assistance from a professional experienced planner during the process and on the day of the wedding.

## All of our Simple Service packages include:

Wedding planning strategy meeting  
Questions to ask your vendors  
Membership to our on-line planning service  
Timeline development  
Wedding planning checklist

Budget tracker  
Vendor confirmations  
Final details meeting  
10% off floral, decor and rental orders

# Love Struck

All services listed above, including the following:

One location  
One site visit prior to event  
One hour ceremony rehearsal management  
Six hours of event day service with an Event Planner

**\$1195**



# Love Letters

All services listed above, including the following:

Up to two locations  
Two site visits prior to event  
Venue recommendations  
Vendor recommendations  
Three additional one hour in-office meetings  
Ceremony rehearsal management and attendance  
Eight hours of event day service with an Event Planner  
Four hours of set up supervision by an Event Supervisor

**\$2450**



# Full Service

This is the perfect planning process for those who desire a professional touch in all aspects of the wedding and do not want to be burdened with the little details and countless hours of planning by themselves. In these packages we are here whenever you need us to help make sure you have the support you need to have a stress free planning experience!

## All of our Full Service packages include:

Unlimited phone & email availability	Final details checklist	Wedding timeline creation & management
Unlimited in-office meetings	Final details meeting	"Fine-tune" all details of the event
Enrollment in Genesis Phase Program	Wedding day direction	Secure gifts & cards
Monthly checkpoints	Coordinate deliveries	Collect keepsake items
Vendor matching	Vendor confirmations	Placement of personal items
Venue matching	Design & decor planning	Coffee & tea meeting
Preferred vendor discounts	Ceremony rehearsal coordination	20% off floral, decor and rental orders

## Sweet Love

All services listed above, including the following:

- Up to two location
- Two site visits prior to event
- Event day service with an Event Planner until event's end
- Six hours of set up supervision by an Event Supervisor
- One event hostess for up to four hours
- Venue tours (up to two)
- Budget creation & supervision
- Stationary proofing
- Vendor payment management

**\$3950**



## Pure Love

All services listed above, including the following:

- Up to three locations
- Two site visits prior to event
- Unlimited in-office meetings
- Event day service with an Event Planner until event's end
- Eight hours of set up supervision by an Event Supervisor
- Two event hostess for up to six hours
- Venue tours (up to three)
- Budget creation & management
- Family wedding planning meeting
- Stationary design & proofing
- Invitation addressing & mailing
- Bridal party management
- Vendor payment management
- Wedding website development
- RSVP tracking
- Private dessert tasting
- Custom weekend itinerary
- Honeymoon gift registry
- Bridal party management

**\$5495**

A romantic wedding scene at sunset. A bride in a white gown and a groom in a dark suit are seen from behind, sitting on a field of tall grass. The bride is holding a bouquet of flowers. The background is a soft, golden sunset over a body of water, with the sun low on the horizon, creating a warm, glowing atmosphere. A large, white, diamond-shaped graphic is overlaid on the center of the image, containing contact information.

## **CONTACT US TODAY!**

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